

## St Thomas P&F

### Meeting Minutes 29<sup>th</sup> August 2017

**Meeting Opened:** 7.05pm

**Attendees:** x10 in attendance: Sharon Tee, Ann Johnston, Sheree O'Sullivan, Lyndal Gallagher, Carla Di Latte, Nicola Lovejoy, Helen Martella, Justin Tuohy, Nat Bogoyias, Damira Relota

**Apologies:** Simone Mason, Belinda Hammond

**Opening Prayer:** led by President, Carla Di Latte

#### **Minutes of Previous Meeting:**

Motion: 'The minutes of the previous meeting held 8<sup>th</sup> August 2017 be received by the committee as a true and correct record'.

*Moved: Carla Di Latte, seconded by Justin Tuohy; motion carried.*

**Matters arising from the minutes** – Further to a motion carried on 08/08/17 regarding the planned purchase of new marquees, whilst it was resolved that 3 identical marquees be purchased, Justin advised the meeting that 4 marquees have now been purchased – one in each of the 3 faction colours & names and a fourth with the school name & crest that can be used when representing the school at inter-school carnivals and other events. The Gitterns marquee was put up to test it – it looks great.

#### **Principal's Report – Justin Tuohy**

Learning:

- Staff – LSL. Kate will be taking LSL for all of Term 4. Joe Kinder will be taking Art lessons on Tuesday and Thursday and Gemma Canalini will be teaching the Pre-Kindy students Monday and Friday.
- Staffing 2018: I am currently working on staffing for 2018. There may be teacher changes. Parents will be informed as soon as this is finalised.
- NAPLAN results 2017
- Environmental Audit – update
- Fantastic day of Professional Learning regarding our schools focus on Visible Learning took place on Friday 18 August. During the day, we established a plan and set goals regarding embedding Visible Learning at St. Thomas'. The plan runs from September 2017 – December 2019.
- Tournament of Minds: Congratulations to the team who represented St. Thomas' at the Tournament of Minds Competition on Saturday 26 August at Edith Cowan University, Joondalup. Thanks to Lisa Keatch for continuing to extend our students in such a rewarding way.
- Remaining assembly this term: Year 5 Assembly – Friday 15 September.



**St  
Thomas'**

**Primary School**

**Parents &  
Friends  
Association**

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- St. Thomas' Athletics Carnival will take place on Friday 1 September. Interschool – Monday 18 September.
- Oracy: Wednesday 6 September – Year 3 & 4
- Debating: Tuesday 19 September – Year 5 & 6
- Year 5 & 6 classes are involved in 1<sup>st</sup> Aid training tomorrow.
- Pre-Kindy Open Day – Monday 11 September.

#### Engagement:

- Catholic Education Performing Arts Festival: Fantastic personal results. It has been a pleasure viewing these performances and seeing our talented students in action. Thanks to Cathy Cotton for organising today's assembly that allowed the students to showcase their talents.
- Father's Day liturgy and breakfast – Thursday 31 August.
- Father's Evening for Kindy Dad's – Thursday 14 September
- NAPLAN Online - details

#### Discipleship:

- Wednesday Parish Masses – Year 4 (13 September)
- Bishop's Religious Literacy Assessment – results look very strong. Initial Year 3 results look extremely good.
- The next Parish/School Mass will take place on Saturday, 16 September. The Year 6 class will be organising. It would be lovely to see many St Thomas families in attendance.

School Disco Friday 27/10/17 held at the school. There will be 2 sessions with junior primary first.

### **Treasurer's Report**

In Belinda's absence, Carla advised the following:

As per Belinda's report, the profit from Bogan Bingo was \$14,247.51. This is a great result, as the expected profit was approx. \$7,300.00

### **Fundraising Report – Nat Bogoias**

#### Upcoming Events:

- Father's Day stall will be run 30<sup>th</sup> and 31<sup>st</sup> August before school
- Show parking – will be organised by Year 6
- Melbourne Cup – there is a luncheon at Royal Freshwater Bay Yacht Club (led by SAS Resources Fund) – more details and an email to gauge interest in this event to follow.

### **President's Report – Carla Di Latte**

The Energy Audit was completed 17/08/17, with a visit from the Mayor of Claremont.

Discussion Point - A P&F Levy has been proposed – outlined below. A levy set at \$100 *per family* each year as part of the fee structure. This proposal has been made with the following issues in mind:

- Many families at the school are stretched for time to attend events throughout the school year resulting in a dip in attendance numbers and in some cases, cancellations.
- This factor coupled with the difficulty in filling P&F / volunteer positions for sub-committees to organise fundraising events has prompted Justin and the P&F Executive to put forward this proposal.
- The revenue from this levy would amount to approx.. \$14,000.00 annually.
- The amount per family would be similar to levies at several other primary and K-12 schools in St Thomas' socio-economic area eg: Loreto, John XXIII, Moerlina, Holy Rosary
- It is anticipated that the levy will create an approach that is fairer for the volunteers who plan for and run events as it very often the same small group of volunteers who work hard to ensure our events are well organised.
- The intention then, is that the P&F will have greater scope to concentrate their efforts towards community building activities.
- A key aspect to note is that this levy will not replace the regular and known crowd-pleaser events, but would likely allow the school to run many of these kinds of events at a low cost to families.
- As the introduction of this levy would ideally be in 2018, this item will be presented by Carla Di Latte at the next meeting of the School Board.

### **Canteen Report – Damira Relota**

There are some issues Damira will be raising with our providers – the banana bread and the blueberry muffin are to be removed from the menu as these contain nuts and other allergens. Also, there have been requests from parents for the addition of another allergen-free item to the menu eg: salad with protein.

### **Uniform Shop Report – Nicola Lovejoy**

Fittings for pre-primary students for their Year 1 uniforms will be in Term 4, - these can also be done in January. Any items purchased that children grow out of in the intervening months before Term 1, can be exchanged, no problem.

### **Parish Rep Report – Ann Johnston**

Father Wayne is very happy with how things are going in the Parish. The recent Confirmation evening was a beautiful celebration of the sacrament.

## **PR & Media Liaison Report – Sheree O’Sullivan**

- Coverage of continuing Mini Vinnies activities
- Speaking with Claremont Quarter centre management regarding our choir singing Christmas carols.

### **General Business**

- Bike safety course suggested to be run Term 1 2018
- Extra bike rack is needed
- Parent event – Tuesday 31/10/18 at the school 6.30pm – 8pm Cyber Safety – details to follow

**Next Meeting:** Tuesday 24<sup>th</sup> October 2017 at 9am

**Meeting Closed:** 8.10pm

